

Appendix 2

INTERNAL AUDIT PLAN 2009/10	Audit days
Computers	135
Housing benefits	130
Risk and business continuity management (including roll-out to services)	45
Accounting	40
Creditors	40
Housing – rents, repairs and advisory services	31
Payroll and PAYE	33
Council tax	30
Data quality and performance indicators	30
Information management and security - data protection, freedom of information and records management	30
Sustainability/climate change	20
Procurement	17
Debtors	15
Corporate governance	15
Health and safety	15
Contracts	10
Non-domestic rating	10
Property and estates	8
Car parks	6
Financial regulations compliance	5
Cleansing - domestic and trade clinical waste, trade refuse and recycling/MRF	5
Car allowances and claims	3
Insurance	3
Security – general	3
Treasury management	3
Contracts and building services (BEST)	3
Value added tax	3
Partnerships	3
Cashiers, general banking and income	2
Flexi-time	2
Travel and subsistence	2
Private sector housing (improvement grants)	2
Festivals and events	2
Inventories	1
Petty cash	1
Reprographic centre	1
Telephones and private usage	1
Museums service	1
Members' expenses	1
Miscellaneous – contingency, external audit liaison/review, grants, stocktaking	<u>70</u>
Total	<u>777</u>